

International Internship – IDS4944

Term: Fall 2024

INSTRUCTOR: CHRISTINE RICHMOND

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CLASS MEETING: All course assignments will be through Canvas. There are no regularly scheduled meeting times.

TEXTS: There are no texts for this course

COURSE DESCRIPTION:

Internships provide students with opportunities to integrate classroom knowledge, skills and methods with professional roles, responsibilities and activities in supervised settings. IDS4944, International Internship, is a 0-6 credit, web-based course designed to complement your international internship experience through guided reflection, critical analysis, and synthesis. This course is offered for academic credit, graded on a pass/fail basis and fulfills upper division elective credit requirements for CLAS majors. **Graded S/U.**

COURSE OBJECTIVES:

This course is designed to help students:

- 1) Explain how the international experience will contribute to achieving academic and professional goals
- 2) Analyze cultural themes, conflicts, and issues that emerge in the international workplace and explain how they are addressed
- 3) Identify and connect the knowledge and/or skills required for your desired profession to your international internship observations and experiences
- 4) Describe how you will leverage your international experience in the career search process

UNIVERSITY POLICY ON ACCOMMODATING STUDENTS WITH DISABILITIES: Students requesting accommodation for disabilities must first register with the Dean of Students Office (<http://www.dso.ufl.edu/drc/>). The Dean of Students Office will provide documentation to the student who must then provide this documentation to the instructor when requesting accommodation. You must submit this documentation prior to submitting assignments or taking the quizzes or exams. Accommodations are not retroactive, therefore, students should contact the office as soon as possible in the term for which they are seeking accommodations.

UNIVERSITY POLICY ON ACADEMIC MISCONDUCT: Academic honesty and integrity are fundamental values of the University community. Students should be sure that they understand the UF Student Honor Code at <https://sccr.dso.ufl.edu/students/student-conduct-code/>. Violations of the student honor code in this course will result in an Unsatisfactory grade.

CONDUCT: UF conduct code applies to all students while abroad. You can view the current conduct code at <https://sccr.dso.ufl.edu/policies/student-honor-code-student-conduct-code/>.

ATTENDANCE: Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>.

COURSE EVALUATION: Course Evaluation Students are expected to provide feedback on the quality of instruction in this course by completing online evaluations at <https://evaluations.ufl.edu>. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students at <https://evaluations.ufl.edu/results/>.

CLASS DEMEANOR: Students are expected to behave professionally at all times during their internship. This includes arriving on time, dressing appropriately, corresponding professionally, and following all other guidelines presented by the internship provider. Any students dismissed from their internship for failure to adhere to provider standards will automatically receive a “U” grade for the course.

ASSIGNMENTS/EVALUATION:

Assignments are due on the date posted below in the course schedule by 11:59 pm **Eastern Standard Time**. Late work will be accepted up to one week late for a maximum of half-credit. See <https://catalog.ufl.edu/UGRD/academic-regulations/grades-grading-policies/> for UF’s grading policy. All assignments should be submitted through Canvas. All submittals will remain confidential unless the student expressly gives permission to share. All written submissions should be 12 point text, 1” margins, double-spaced) in .doc or .pdf format.

Online Modules (10 points)

There are two online modules to complete: Intercultural Communication and Intercultural Development.

Mid-term Evaluation (25 points) and Final Evaluation (25 points)

Your supervisor will be asked to provide you (and our office) with feedback which will count as part of your final grade.

Final Reflection (40 points)

Paper submissions should be 750 words minimum submitted in .doc format.

At the end of your internship, reflect on your experience. Reflect on the skills and experience you hoped to gain.

What challenges or conflicts did you encounter in your international workplace? What role did cultural differences play? How did you address them?

GRADING:

A minimum of 70 points from assignments and a minimum of 50 work hours per credit hour are required to earn a Satisfactory (S) grade.

COURSE SCHEDULE:

Assignment	Due Date
Intercultural Communication Module	September 6, 2024
Intercultural Development Module	September 6, 2024
Mid-term Evaluation	October 18, 2024
Final Evaluation	December 4, 2024
Final Reflection	December 4, 2024