IDS4940: Liberal Arts and Sciences Internship – Spring 2025

Instructor: Dr. Aimée Bourassa (she/her)
Email: internship@advising.ufl.edu
Student Office Hours: Wednesdays, 10:30am-12:30pm in Turlington 1120 or Zoom, and by appointment

CLASS MEETING: All course assignments will be through Canvas.
TEXTS: There are no required texts for this course.

COURSE DESCRIPTION

Internships provide students with opportunities to integrate classroom knowledge, skills and methods with professional roles, responsibilities and activities in supervised settings. IDS4940 is a 0-3 credit, web-based course designed to complement your internship experience through guided reflection, critical analysis, and synthesis. This course is offered for academic credit, graded on a pass/fail basis, and counts toward upper-division electives.

COURSE OBJECTIVES

This course is designed to help students:
- Identify, describe, and explain how the experience informed their sense of self and understanding of the internship area;
- Analyze themes, conflicts, and issues that emerged and describe how they were addressed;
- Identify and connect the knowledge and/or skills gained in their UF coursework to their internship/practicum observations and experiences;
- Describe and explain how the experience will modify and/or support future behaviors, attitudes, and career development.

REQUIREMENTS

Students are expected to duly complete their internships and agreed upon hours as well as all the course assignments as scheduled. In case of extenuating circumstances that may impact their ability to complete their work or assignments in a timely fashion, students should proactively contact the instructor to discuss reasonable accommodations. Students in need of additional services and support are encouraged to consult the Dean of Students Office (https://dso.ufl.edu/). Requirements in this course are consistent with university policies: https://catalog.ufl.edu/UGRD/academic-regulations/.

ACCESSIBILITY AND ACCOMMODATIONS

This course intends to make learning accessible to all. The University of Florida further provides high-quality services to students with disabilities. If you have a documented medical, physical, psychological, and learning disability or other difference that might require accommodations or modification of the course procedures, please contact the Disability Resource Center (352-392-8565, https://disability.ufl.edu/contact-us/) to register. Students will receive an accommodation letter that must be presented to the instructor when discussing accommodations. Please follow this procedure and reach out to the instructor as early as possible in the semester.

GRADING POLICIES

This course is graded S/U only. To receive a satisfactory grade in the course, students must earn 73 points out of 100 points and complete their internships and agreed upon hours. Late work will only be given half credit unless extenuating circumstances are documented. Failure to turn in all assignments will automatically result in a failing grade.

Academic honesty and integrity are fundamental values of the university community. Students should make sure that they understand the UF Student Honor Code and Student Conduct Code (https://sccr.dso.ufl.edu/). On all work submitted for credit by students at the university, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment."

While AI tools can be valuable for checking the quality of your writing, sparking new ideas, or simplifying complex topics, submitting work generated by others – including AI – as your own without citation is considered plagiarism and a form of academic dishonesty. The written assignments in this class are moreover personal and reflective in nature; therefore, it is especially important that the ideas you share are your own. Sanctions for inappropriate AI use may range from a zero on the assignment to a failing grade in the course and could also be grounds for submitting an honor code violation.

ASSIGNMENTS

Completed assignments must be submitted on the date posted in the course schedule below. Additional instructions are provided on Canvas.

COURSE SCHEDULE

- January 26 - Beginning Reflection: Skills, Experience, and Goals (15 points)
- February 9 - Professional Development Skills Modules OR Weekly Journals (*Pre-Health Scholars Interns Only - Due Weekly Through April 6*); (15 points)
- February 23 - Internship Description Survey (15 points)
- March 9 - Completed Midterm Evaluation Due (20 points)
- April 6 - Ending Reflection: Skills, Experience, and Goals (15 points)
- April 13 - Completed Final Evaluation Due (20 points)